Canvas

NCC utilizes the online platform *Canvas* as the institutional learning management system. All instructors are required to utilize Canvas for:

- Posting Course Syllabi
- Keeping class attendance using the attendance function in Canvas - For financial aid purposes, it is imperative that the college keep accurate records of student attendance. Instructors should take attendance at each class meeting and record the attendance in Canvas.
- Keeping up-to-date student grades in the Canvas grade center - Faculty are required to keep a written record of all items used to assess student performance that make up a student's final course grade. These documents are vital to the grade appeal process. Instructors are required to use the Canvas Grade Book to keep grades updated at all times during the semester.

In addition, many of the faculty enhance student interaction and engagement in their courses using Canvas in the following ways:

- Listing assignments and links to web resources for 24/7 access by the student
- Using the discussion board to improve collaboration and increase student participation beyond the classroom walls
- Utilizing the Zoom feature of Canvas to remotely deliver class lectures
- Posting announcements for students
- Administering and grading quizzes
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Training is available through the Center for Teaching and Learning Excellence or by contacting the coordinator of online learning