

## AF Procedure Policy

An instructor or administrator may issue an AF grade if a student's behavior violates the Student Code of Conduct and disrupts classroom instruction.

Please be advised that if the behavior of any student (or students) disrupts the learning of his/her classmates, the following steps will be taken by the instructor 1) verbal warning; 2) meeting with instructor and department chair; 3) filing of written complaint and referral to Vice President of Academic Affairs for possible removal from the course with AF grade.

An AF grade may also be issued if a student registered in a clinic, practicum, internship, or lab is deemed unsafe or performing in an unsatisfactory manner as determined by an evaluation by a faculty member/agency supervisor in accordance with department criteria and procedure.

### AF Policy Guidelines for Student Attendance

