

## Mission

The Community College System of NH is committed to providing comprehensive, market-driven, accessible, quality programs of higher education that respond to the needs of students, business, and communities.

## Vision

The Nashua Community College will meet the changing educational needs of communities that it serves.

Through a process of continuous improvement, the College will become:

- The preferred provider of two-year postsecondary education in the Nashua region.
- A student-centered educational institution that will advance and enrich the educational, economic, and cultural life of the diverse community we serve.

To achieve this vision, the College selected ten strategic goals as the framework for its strategic plan:

- Accessibility and Affordability
- Programs of Instruction
- Preparation for Transfer
- Development of Partnerships
- Services and Citizenships
- Workforce Development
- Governance
- Student Development
- Financial Management
- Technology



# ADVISORY BOARD BY-LAWS

## NCC Quick Facts:

**1970** NCC Founded

**2,222** Student Enrollment

**\$200** Per Credit Tuition Cost

**41.2%** Transfer to 4 year College

**16** Student Clubs

**50** Majors



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# Nashua Community College Advisory Board By-Laws

## ARTICLE I. Name

Nashua Community College Advisory Board

## ARTICLE II. Purpose

The purpose of the Nashua Community College Advisory Board is:

- Support the President of the College
- Act as a liaison between the residents of Southern New Hampshire and NCC
- Promote the educational goals and objectives of NCC
- Create a revenue stream for the Student Scholarship Fund

## ARTICLE III. Membership

Membership duties include:

- Attending Advisory Board meetings
- Communicating the ideas and concerns of the faculty and administration
- Serving on committees as requested by the Board Chair
- Actively participate in Advisory Board Functions and activities
- A Board member in good standing must attend at least 50% of the yearly meetings

## ARTICLE IV. Meetings

Meetings are held bi-monthly, as scheduled by the President of Nashua Community College

## ARTICLE V. Officers

**Section A:** The officers of the Advisory Board include the Chair and the Vice Chair

**Section B:** Duties of the Officers:

### Chair:

- Prepare the Agenda for each meeting
- Run the meeting in accordance of Robert's Rules of Parliamentary Procedures
- Select Sub-Committee assignments.
- The Chair will be an ex-officio member of each committee
- Serve as spokesperson for the Advisory Board

### Vice Chair:

- Assist in preparing the Agenda, if needed
- Preside over meetings in absence of the Chair
- The position of Vice Chair does not automatically transition into the Chair Position

## ARTICLE VI Terms of Office

- Both the Chair and Vice Chair are elected to a two year term, not to exceed three consecutive terms
- All Board members are appointed to three year terms
- Members in good standing can be reappointed

## ARTICLE VII Election of Officers

- Elections will be held at the fall (September/October) meeting
- If a vacancy occurs before a term is up a special election will be held

## Section A: Nominating Committee

- The Nominating Chair shall be appointed by the Advisory Board Chair
- The Nominating Committee shall consist of the Nominating Chair, and two members of the advisory board
- The Nominating Committee will present a slate of candidates to the Advisory Board for election at the fall meeting

## ARTICLE VIII Advisory Board Member Positions

- The Membership Committee shall consist of the Membership Chair, the President of Nashua Community College and the Advisory Board Chair
- The Membership Chair will email all prospective members' bios to the full Advisory Board at least one week prior to a meeting
- Any concerns should be brought to the attention of the Advisory Board Chair.

## ARTICLE IX Quorum

### Section A: Quorum

- A meeting can only be held if a quorum is present
- A quorum will consist of one-third of the Advisory Board members

## ARTICLE X Amendments to the By-laws

- The By-laws can be amended at any time by the majority of the appointed Board members
- Any proposed amendment must be submitted in writing to the Chair