

Collision Repair Technology  
Fall 2021 Advisory Meeting Agenda  
Wednesday November 10, 2021 10am-12pm  
Dr. McIntyre Conference Room

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1. Welcome
2. Program Status and Updates
3. Surveys
4. Recruiting
5. ASE Accreditation Update
6. Curriculum
7. Budget
8. Tools and Equipment
9. Summer Work Coop
10. Suggestions/Other
11. Spring Meeting Date
12. Adjourn



# MEETING MINUTES

**Committee:** Collision Repair Advisory

<b>Date:</b> 11/10/2021	<b>Time:</b> 10:00AM
<b>Facilitator:</b> Karl Wunderlich	<b>Note Taker:</b> Michele Doyle
<b>Location:</b> Dr.McIntyre Conference Room and Zoom	
<b>Attendees:</b> Karl Wunderlich, Barry Garside, Robyn Griswold, David Ludwig, Bill Kincaid	

## Minutes

**Agenda item:** Program Status/Updates

**Presenter:** Karl

Freshman class 9 students. Highest incoming class in a long time. Lectures were done via zoom. Engagement of students was nonexistent, only when students came in for labs for the hands on experience. Max students you can have in program is 10 to 12.

**Agenda item:** Recruiting/Surveys

**Presenter:** Karl, Michele

### Discussion:

**Surveys and Recruiting-** 2020 graduates and employers- 0 graduates responded/1 employer responded. Concern was employers want more “hands on” experience from NCC. Pete and Bill gave suggestions on to find out what the auto shops need. Dave provided a list of questions to ask and details do’s and don’ts for short day classes (1 to 2 weeks w/ structure basic informative session).

**Classroom Visits-**There are 17 in person and 5 virtual visits by Jason Sept thru Dec of 2021. k High School virtual visit. No students attended. Concord Reg Tech to visit NCC Dec 1<sup>st</sup>, 9:20am to 11:40am. There will be 110 students in attendance. Looking for Advisory Members to assist and speak about job opportunities Michele has been scheduling visits and organizing Concord Reg Tech visit to NCC.

**Career Day-** Oct 12<sup>th</sup> Many schools attending @MCC. Activities around Advanced Tech, Q & A, manufacturing, pathways and vehicle displays, power sport display. Received 85 interest cards overall.

**High School Instructor Training-** Nov 4<sup>th</sup> & 5<sup>th</sup>-NHADA – State Police/ Inspection Class-SNAP ON/ADAS Equipment/Vehicle Kit/ Collaborate on Curriculum

**Open House-** Nov 17<sup>th</sup>- Attract new students. Michele email/text flyers to potential students/ alumni. Partners will be attending this event to set up displays Mazda, Tulley, Peter’s of Nashua, Sunnyside Acura, NHADA.

**Conclusion** Will look at options for noncredit courses/times/day etc. and figure how to incorporate it into semester (1 -2 week info session) and continue recruiting. Adding if students want to tour autobody shops to see how the workplace is.

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**Agenda item:** Ase Accreditation/ Update Curriculum

**Presenter:** Karl

**Discussion:**

**Accreditation** – Self- study completed and approved. Team leader assigned. This will happen the week of Dec.6<sup>th</sup>, 2021. 6 shops will be contacted for reference.

**Curriculum** - Difficult making connections with students and shops summer 2021. Need to process evaluation forms every visit. Change 10 hr lab. Moved some competencies add/remove for more efficiency. Adult learners-Short term certificates, possibly at night or Saturday.

**Conclusion:** Develop courses with structure to know the basics. Eg Tools 101- allows students to understand the minimum in a week and work with work development to help pay costs.

**Agenda item:** Budget/ Tools and Equipment

**Discussion:** ADAS- in process receiving Spring 2022, new spray booth already put in waiting for inspection, I4 Spot Welder. Cost of paint expensive. Receive donations from shops. Working to buy small tools for the shop. Have everything needed for ASE visit. Need hydraulic piston or can replace entire cylinder. Quote- \$2500

**Conclusion:** Dave will have Randy(adjuncts at NCC)/ employed by Prestige) to provide a few contacts for better pricing on hydraulic piston

**Agenda: Summer Work Coop**

**Discussion:** First time freshman will be looking for jobs. 5 of 9 students are already working in shops. Task list for each year minimum requirements. Sites need to be approved for employment that they are current and using modern practices. Can't assign a dollar amount per hour. Depending on town/ livable wages to be paid to the student.

**Conclusion:** Case by case basis depending on location/ knowledge of student recommend \$14 to start. Amount needs to be negotiable. Standards and Information needs to be written out for the students and the shops.

**Agenda: Suggestion/Other**

**Discussion:** Dave would like to have a semester on "estimating" Have students use own vehicles to replace parts for learning process. Capstone project- take everything student learns in the course and go through the process. This will help them to be successful.

**Conclusion:** Progressive shops will be able to train with modern equipment. Antiquated shops, students will not be as successful as a technician with outdated equipment and will have a more difficult time adapting to new techniques. Need to be mindful of this.

Other

# Other Information

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Special notes: Next Meeting Date March/April 2022

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