

 Nashua Community College	NURS 220N Nursing Care II: Skills and Concepts Fall 2020 9 credits (4 credits lecture, 5 credits clinical/lab)
Department	NURSING
Instructor	Lisa Gray MSN, MBA-HC, RN Erin Beck MSN, RN
NCC Email	lgray@ccsnh.edu ebeck@ccsnh.edu
Telephone Number	Faculty may provide students with mobile telephone numbers at their discretion; however, students are always able to call the Department of Nursing office at (603) 882-6923 X 1612.
Office Hours	Faculty office hours are available to students and posted inside of the Department of Nursing office main door, room 319, on the third floor of the HSH Building
Office Location	HSH 319
Class Days/Meeting Time	Lecture: Tuesday 0900 – 1300 Clinical: Clinical Group A (3 WEST) Wednesday & Thursday: 0630 – 1430 Clinical Group B (3 EAST) Wednesday & Thursday: 0630 – 1430 Clinical Group C (4 WEST) Wednesday: 0630 – 1900, Thursday: 0900 – 1200 via zoom
Class Location	Lecture Gregg H180 Clinical at Southern New Hampshire Medical Center
Pre-Requisites	NURS 140N, NURS230N

Course Description:

NURS220N - Nursing Care II: Concepts and Skills: This course applies previous learning in nursing, life sciences, social sciences and the nursing process to the care of patients across the lifespan with acute health alterations in gastrointestinal, hepatobiliary, fluid and electrolyte function, acid-base balance, renal, respiratory, hematologic, cardiac, oncologic, immune health, and perioperative care. A systematic approach to each unit will include levels of prevention, pathophysiology, lifestyle alterations, environmental impact and modification, cultural considerations, interdisciplinary care plans, and legal and ethical implications inherent in delivering patient care. Clinical experiences will occur in the acute care hospital setting.

End-of-Course Student Learning Outcomes:

1. Apply the nursing process to the safe care of patients with a variety of health alterations in a multicultural adult acute health care setting with guidance from faculty.
2. Assess knowledge deficits of patients and families as a basis for developing and implementing education plans across the levels of prevention.
3. Collaborate with multi-disciplinary staff and faculty in selected settings in prioritizing, organizing, and providing safe nursing care for patients with diverse diagnoses.
4. Identify and participate in reducing barriers to delivering optimum care to assigned patients.
5. Demonstrate an increasing ability to care safely for patients with complex health problems and / or assignments of multiple patients in a way that is organized, effective, and efficient.

6. Exhibit therapeutic and individualized communication skills in all interactions.
7. Demonstrate effective, succinct, accurate, and timely reporting skills in all modalities and circumstances to provide evidence-based care.
8. Use the ANA Code of Ethics for Nurses, ANA Standards of Practice, and the NH Nurse Practice Act as guidelines for personal and professional growth.
9. Apply principles of law and ethics to the analysis of dilemmas arising in class and clinical assignments.

Essential Questions:

1. What are the concepts of acute illness across the lifespan and why are they important to nursing?
2. How do the different physiological and psychological concepts discussed in the course relate to acute illness and each other?
3. How, as a nurse, will you provide care to patients with acute illnesses across the lifespan integrating knowledge of acute illness?

Topical Outline:

- I. Care of Diverse Patients with Acute Health Problems
- II. Caring for Patients during the Perioperative Period
- III. Caring for Patients with Alterations in Fluid and Electrolyte Balance
- IV. Caring for Patients with Alterations in Acid-Base Balance
- V. Caring for Patients with Alterations in Renal / Urinary Function
- VI. Caring for Patients with Alterations in Respiratory Function
- VII. Caring for Patients with Alterations in Immune Function
- VIII. Caring for Patients with Alterations in Gastrointestinal Function
- IX. Caring for Patients with Alterations in Hepatobiliary Function
- X. Caring for Patients with Alterations in Hematologic Function
- XI. Caring for Patients with Alterations in Cardiac Function
- XII. Caring for Patients with Alterations in Cell Proliferation

Required Textbooks:

Adams & Urban. (2019) Pharmacology: Connections to Nursing Practice; 4th Edition. ISBN: 97808134867366

ATI Resources

Fischbach. (2016) Nurse's Quick Reference to Common Laboratory & Diagnostic Tests; 6th Edition. ISBN: 9781451192421

Gullanick & Myers. (2017) Nursing Care Plans: Diagnosis, Interventions, & Outcomes; 9th Edition. ISBN: 9780323428187

Hoffman & Sullivan. (2017) Medical-Surgical Nursing: Making Connections to Practice with Davis Advantage and Davis Edge. ISBN: 9780803644175

Lynn. (2019) Taylor's Clinical Nursing Skills; 5th Edition. ISBN: 9781496384881

Rudd & Kocisko. (2019) Pediatric Nursing: The Critical Components of Nursing Care; 2nd Edition. ISBN: 9780803694002

Taylor, Lillis, Bartlett. (2019) Fundamentals of Nursing by; 9th Edition. ISBN: 9781496362179

Vallerand & Sanoski . (2018) Davis's Drug Guide for Nurses; 16 Edition. ISBN: 9780803669451

Supplemental Materials:

Lab totes, uniforms and other equipment listed in the Student Nurse Handbook are required and the responsibility of the student to maintain. Refer to the Nashua Community College Department of Nursing Student Handbook for details. Course resources and in class activities require use of a computer that must be brought to class and clinical simulation lab.

Course Expectations:

- **Email is the primary method of communication** in the department of nursing; therefore, **students must check their email every day**. It is suggested to check in the morning and in the evening for any changes to class or clinical for the next day or any important announcements.
- Online learning requirements are included in the course. Students are required to participate in the use of online resources and course materials posted on the Canvas Learning System, <https://ccsnh.instructure.com/courses/31125>
For students requiring assistance with technology related to online learning, the Student Handbook for Online Learners can be found at: https://www.nashuacc.edu/images/2019-images/PDF/Student_Success_Handbook_for_Online_Learners_Rev2.pdf
- The nursing program uses a variety of technologies to accomplish course and end of program student learning outcomes. All students are expected to be proficient in the use of the college learning management system (LMS). All students are expected to have access to a computer with the appropriate hardware and software to complete assignments, coursework, and online exams given in class.

Attendance and Punctuality Policy:

Each class, laboratory and clinical learning experience is an integral part of the nursing curriculum. The NH Board of Nursing requires that the Associate in Science in Nursing Program provide a minimum of 1080 hours of concurrent academic and clinical nursing experience (<https://www.oplc.nh.gov/nursing/laws-rules.htm>; Nur 602.12 Curricular Requirements). Students must demonstrate achievement of course competencies, level outcomes, student-learning outcomes and end of program outcomes. Instructors will review relevant policies and procedures with students about communicating anticipated absence or lateness at the start of each course.

Attendance is mandatory. It is mandatory that students attend all learning experiences including but not limited to class, clinical simulation lab, and clinical. Make up time for clinical (if approved) will be charged to the student at the current rate established by the college Business Office.

Classroom/Clinical Simulation Lab/Clinical Punctuality is essential to avoid disruption of learning opportunities for students and faculty and is part of professionalism. Punctual attendance in the classroom, clinical simulation lab and clinical is expected unless the student is unable to attend due to serious extenuating circumstances. It is expected that the student will communicate absenteeism with the instructor in a timely manner, and documented in email, within 24 hours of the missed class or

clinical simulation lab. Absence from clinical must be communicated by the student to the clinical instructor prior to the start of the clinical day.

Clinical punctuality is also essential for working with clinical affiliates and nursing staff. Students are expected to arrive at the clinical facility 15 minutes prior to the start of the shift in order to prepare to deliver safe patient care. If a student arrives after the start of the shift, they should report immediately to the clinical instructor. At this time, a decision will be made by the clinical instructor as to whether the student will be allowed to participate in the clinical day. Inability to complete the clinical assignment due to lateness constitutes an unexcused absence.

Lateness may be considered an unexcused clinical absence. Faculty will evaluate extenuating circumstances. An additional make-up assignment may be necessary, including making up a specific clinical experience or substitute assignment, as determined by the faculty. Satisfactory completion of the additional assignment within a given timeline will be essential for successfully meeting clinical requirements.

Variance reports may be used to document absence, lateness, or other inappropriate behavior in class or clinical assignments.

Class/Clinical Cancellation. Class and/or clinical may be cancelled as result of weather or other unforeseen occurrences. If the college cancels classes, experience at the clinical agency will also be cancelled. Since the Department of Nursing is accountable for delivering the curriculum, faculty may choose a variety of alternate experiences to support course competencies. Class, exams, and alternate clinical experiences may be offered online or in the nursing laboratory. On occasion, the Department may also have to cancel or relocate an experience. Students will be notified by email. Upon notification, please continue to check your emails and/or Canvas for further instructions.

Course Assignments and Grading: The assignments to be completed and their respective weights are listed below. Instructions are posted on Canvas.

Assignment	Percentage of Grade
Quizzes	5%
Unit Exams	40%
Midterm Exam	20%
Final Exam	20%
Diversity Project	5%
Quality Improvement Nursing Presentation	5%
ATI Remediation and Proctored Assessments	5%
Total	100%

Clinical/Lab Assignments:

Clinical Practice	Pass/Fail
Clinical Reflections	Satisfactory/Unsatisfactory
Clinical Simulations/Skills Assessment	Satisfactory/Unsatisfactory
Midterm Simulation	Satisfactory/Unsatisfactory
Midterm Concept Map/Care Plan	Satisfactory/Unsatisfactory
Final Simulation	Satisfactory/Unsatisfactory
Final Concept Map/Care Plan	Satisfactory/Unsatisfactory
Med Math Test (100% = Satisfactory)	Satisfactory/Unsatisfactory

Grade Scale:

A 100 – 94	B 86 – 84	C 76 – 74	D 66 – 64
A- 93 – 90	B- 83 – 80	C- 73 – 70	D- 63 – 60
B+ 89 – 87	C+ 79 – 77	D+ 69 – 67	F 59 or Below

Students must earn both a minimum of B- in the didactic component of a course and a grade of “Satisfactory” in the clinical component in order to progress in the program.

Description of Projects and Assignments:

Quizzes: Rationale Quizzes are take-home quizzes based on the current weekly reading assignment. There are 10 questions in multiple choice, completion and/or essay formats. Students are required to answer each question and provide the rationale for why each answer is either correct or incorrect. Rationales must be in the student’s own words and includes the reference from the assigned weekly reading. Rationale quizzes are submitted on canvas by the due date listed on the course calendar.

Unit Exams: Unit exams are taken at the college on scheduled lecture days per the course calendar. Unit exams will include various NCLEX style questions: multiple responses, ordered responses and/or hot spots. There are 50 questions per unit exam. The exams are completed in canvas utilizing Respondus security software.

Midterm and Final Exams: The exams are completed in canvas on scheduled lecture days per the course calendar. The midterm and final include various NCLEX style questions: multiple responses, ordered responses and/or hot spots. All exams are to be taken individually without the use of resources unless otherwise instructed by the faculty. The midterm exam is 75 questions. The final exam is 100 questions. The exams are completed in canvas utilizing Respondus security software.

Diversity Project: Culturally competent nursing care has been defined as being sensitive to issues *related to race, gender, sexual orientation, social class, and economic situations*, among other factors. The goal of this project is to look at a culture of the student’s choice, and critically analyze how the nurse tailors patient care to be culturally competent. This is an individual project. Students write a 3-5 page paper and present a 10-15-minute power point to the class. Refer to the instructions and grading rubric posted in canvas to complete the project.

Quality Improvement Nursing Presentations: This project requires students in each clinical group to collaborate, assess, identify and develop a poster presentation related to a quality improvement issue uncovered during the clinical rotation. The clinical group discusses the nursing and/or patient health implications of the quality improvement issue(s) as a clinical group and with the unit’s nursing staff. Refer to the instructions and grading rubric posted in canvas to complete the project.

ATI Proctored Assessment: Students are required to take the ATI Pharmacology and the Medical-Surgical Practice Assessments A and B, and Proctored Assessments. Practice assessments are open for 7 days. Remediation is required after Practice Assessment A and B in the areas suggested by the ATI report. Proctored assessments are scheduled on designated lecture days. Dates for practice assessments, remediation and proctored assessments are in the course calendar. Refer to the ATI Remediation and Proctored Assessment directions and rubric posted in canvas to complete the ATI remediation and assessments.

Concept Map/Care Plan Assignment: Two clinical Concept Map/Care Plan Projects are due in this course; at midterm and at final. Students develop concept maps utilizing the Health Field Model during clinical. Then develop patient centered care plans utilizing data from the concept map. Refer to the instructions and grading rubric posted in canvas to complete the assignments.

Clinical Reflections: Clinical reflections require students to reflect upon patient care by utilizing evidence-based nursing articles to set goals for improving individual nursing practice and/or analyze clinical judgment and the use of critical thinking skills during patient care scenarios. The weekly clinical reflection is due every Friday by midnight. Refer to the instructions and grading rubric posted in canvas to complete the clinical reflections.

Available Support Services

Tutoring, The Writing Center, Available Academic Services: The Academic Success Center is located in the library, offers academic support services which are open to all NCC students looking for additional help with their college assignments. Math tutoring and writing assistance are available. The Writing Center is for any student seeking assistance with the writing process for any class, not just College Composition. For more information and to view the tutoring schedules view here:

<http://www.nashuacc.edu/student-services/academic-success-center>

Classroom Accommodations: Students who have a documented disability (physical, learning, or mental health) and require reasonable classroom accommodations must meet with the Disabilities Support Coordinator to set up a NCC Reasonable Accommodation Plan (RAP). If you had an IEP or 504 in high school, you may qualify for a plan. If you would like more information or if you are not sure if you qualify for a plan, please contact Jodi Quinn, Disabilities Support Coordinator, located in The Academic Success Center in the library, 603-578-8900 ext. 1451. View additional information and the application here: <http://www.nashuacc.edu/student-services/academic-success-center/disability-services> In order to receive classroom accommodations, it is the student's responsibility to meet with his/her instructor privately and provide a hard copy of the signed Reasonable Accommodation Plan (RAP) each term the student wants to utilize classroom accommodations even if the student has had that instructor in a previous term.

Audio Record Classroom Lecture: Please note that as a student in this class, you may have a classmate who by permission can audio record class lectures for his/her learning purposes. **Only students with prior written permission** from the instructor or the Disabilities Support Coordinator may audio record class lectures - *for educational purposes only*. Students who audio record class lectures are prohibited from selling, transcribing, or distributing the recordings in *any manner* and are asked to delete the recordings when it is no longer essential for their learning purposes.

Title IX Statement: Classroom instructors at Nashua Community College are encouraged to create and maintain a safe learning environment in which students feel able to share opinions and related life experiences in classroom discussions, in written work, and in meetings with professors. To the greatest extent possible, this information will be kept private. However, staff and faculty have a legal obligation to report information concerning sexual misconduct, violence and exploitation of individuals per federal statute and in compliance with established policies and procedures at Nashua Community College. If you have been subjected to sexual misconduct, violence or exploitation, we encourage you to contact

your Title IX representative Lizbeth Gonzalez, 603-578-8900 x1528_or lgonzalez@ccsnh.edu for support and assistance.

Additional information including resources can be found at: New Hampshire Coalition Against Domestic and Sexual Violence: [http://www.nhcadv.org/Catchment%20map\(1\).pdf](http://www.nhcadv.org/Catchment%20map(1).pdf)

Library and Media Center: THE WALTER R PETERSON LIBRARY offers a variety of resources for students, including paper and electronic texts, encyclopedias, journals, and online search engines for various topics, including health professions and nursing such as EBSCO, OVID and the Joanna Briggs Library. Computers are free to use and on a first come-first serve basis. A printer is available for making copies for a fee. Private study rooms may be reserved for small study groups. A reservation must be made with the head librarian or library aide. A complete list of hours and contact information can be found on the Nashua Community College website under the 'Current Students' 'Library and Media Services' tab.

Currently the library on campus is closed. Please utilize the library website for support and resources this semester.

Department Policies

For a complete listing and details of department policies, please see the Department of Nursing Student Handbook posted on Canvas. Students are responsible for the policies in both the nursing department student handbook as well as the Nashua Community College student handbook available on the NCC website <http://www.nashuacc.edu>.

Student Testing Policy:

Examinations and Quizzes: Students are expected to take examinations and/or quizzes on the days they are scheduled by faculty. All exams must be completed by the end of the course. Students may not enroll in a course for which the pre-requisite course has not been passed. Many nursing courses include the use of online testing. Online exams are expected to be taken individually and within the posted timeframe. Faculty will provide specific instructions related to online testing procedures and expectations for students. Online exams have one attempt allowed. After missing two (2) quizzes and/or exams, the student will not be allowed to make up further exams and will be given a zero (0) for each one unless unusual circumstances exist. In the event of unusual circumstances, the progress of each student will be reviewed on an individual basis by the faculty and chair of the department.

Med Math Exam Policy: At the senior level a med math test is administered at the beginning of each semester. The math test must be passed with a grade of 100% prior to allowing a student administer medications to patients in the clinical setting. The ability to accurately calculate medication doses is essential for the safety of patients. Failure to pass the med math exam may be cause for termination from the program.

ATI Exam Policy: The Associate in Science in Nursing Program requires students to purchase and use as instructed in each course syllabus, the Comprehensive Review and Assessment Program (CARP) materials from Assessment Technologies Institute, LLC (ATI). The correct use of this product helps keep the student on track to pass the NCLEX at the conclusion of the program. The student is required to achieve a proficiency of Level 2 or greater.

Proficiency is the minimum benchmark for all proctored assessments. A student who is unable to meet the designated benchmark for a specific exam must make plans for remediation with the coordinator of the course. Please see the Department of Nursing Student Handbook for more details.

Late Assignments, Quizzes, Graded Projects: Assignments, quizzes, and graded projects must be taken and/or submitted as scheduled unless extenuating circumstances have been discussed with the course faculty prior to the due date. Faculty may lower any grade by 5% on any assignment, quiz, or graded project that is unexcused and submitted after the due date and time, up to 7 days after. If submitted after 7 days, it will result in a grade of 0. Incomplete assignments or graded projects will be graded as submitted but may be returned to the student for completion. A second unexcused late assignment, quiz, graded project will result in a variance.

Clinical Simulation Lab Policies and Guidelines:

Refer to the Nashua Community College Department of Nursing Student Handbook for guidelines and policies related to the simulation nursing lab.

Classroom, Clinical, and Simulation Lab Safety: In order to prevent potential accidents and/or injury, the student must be aware of policies and procedures that ensure the safety of students, faculty, staff, and any other persons in the college and clinical agencies. Refer to the GENERAL POLICIES AND SERVICES section in the Nashua Community College Student Handbook for details about 'Safety' and fire regulations, the 'Immunization' policy, and the 'Student Code of Conduct' policies. There is the potential for exposure to sharp objects, blood borne pathogens and other diseases in the clinical setting. Students must complete the Centralized Clinical Placement modules regarding safety and infection prevention before entering the clinical setting, which can be found on the following website:
<http://www.mass.edu/mcncps/orientation/welcome.asp>

Guidelines and Policies for Clinical Practice:

1. Students are expected to transport themselves to the assigned clinical facility.
2. Students are expected to report on time for all clinical experiences.
3. Students are expected to promptly notify the faculty by text or faculty's cell phone when tardiness or absence appears likely or has become inevitable.
4. Students must be prepared physically, cognitively, and emotionally to deliver patient care.
5. Students are expected to adhere to the uniform dress code as established by the nursing program.
6. Students must have a current personal health insurance policy. Should the student become ill and/or injured while at a clinical agency, treatment will be given, and the student will be billed for services.

Medication Administration Policies for Nursing Students: Students will not, under any circumstance, medicate a patient by any route without the knowledge, instruction, and/or supervision of a faculty member of the Department of Nursing.

Withdrawal from a Course: A student who desires to withdraw from the Associate of Science in Nursing Program should review the situation with the Department Chair to determine whether the precipitating issue can be resolved. If not, the student may meet with the Vice President of Student and Community Affairs to reserve the possibility of re-enrolling in the program the following year in the new freshman class or at the point of last academic success on a space-available basis (see Re-Enrollment Policy in the Department of Nursing Student Handbook). If the student chooses not to meet with the VPSCA about returning to the program and subsequently desires to resume studying nursing, the student must reapply for admission. The ATI TEAS scores shall remain valid for two years.

Classroom/Clinical Simulation Lab/Clinical Rules of Conduct: This policy is supplemental to the Student Code of Conduct Policy found in the Nashua Community College Student Handbook and the Department of Nursing Student Handbook.

The Department of Nursing seeks to cultivate an atmosphere of **mutual respect at all times**. There is a policy of “**Zero Tolerance**” for inappropriate student behavior, whether it be frivolous or not, that is disruptive, hostile, rude, dishonest, threatening, or in any way directly or indirectly compromises the physical, mental, emotional, spiritual, cultural, and/or environmental well-being of another. Inappropriate and unacceptable behavior may be a warning sign of impending hostility or violence and will be managed by prompt reporting and immediate assessment.

Consequences may range from variances to dismissal from the nursing program. Specific offensive behaviors by the student may be evident in one-to-one encounters, group settings, and/or electronically, including email, cell phone, and social media. Offensive behaviors toward classmates, faculty, and/or others that occur in any setting, including the NCC campus, clinical agencies, and the larger community, will be managed under this guideline. Examples of unacceptable behavior include, but are not limited to, discrimination against a classmate for any reason, name-calling, making fun of others, direct or indirect threats, unwanted physical contact, damage to the property of others, lying, intimidation, and harassment.

Confidentiality and Privacy Regulations: The program of nursing at Nashua Community College adheres to federal guidelines for confidentiality and the protection of private patient and student information and confidentiality as outlined by both HIPAA and FERPA laws. Ensuring the confidentiality of all information about a patient is an ethical, moral, and legal requirement of healthcare professionals. The student must safeguard the patient's right to privacy by maintaining confidentiality. Students may not discuss patients in elevators, cafeteria, lobby, by phone, email, social media, or under other inappropriate circumstances. Information about a patient may be discussed with faculty and peers as an aspect of clinical or classroom education and must not be further discussed or repeated to other individuals.

If a faculty member inadvertently assigns a student to a family member or a friend, the student must request another assignment. Students are expected to avoid reading the medical records of family members, friends, or acquaintances, and to confine their use of the electronic medical record to only that necessary to complete their assignments.

Special care must be taken to protect the rights of patients and maintain confidentiality when students are preparing for clinical experience. Documents, such as lab reports needed to complete assignments, may not contain the patient's name or other identifying data, and must be carefully protected during transit.

Disclosure of confidential information may subject the student to legal consequences as well as dismissal from the Associate of Science in Nursing Program. A student who is a Licensed Nursing Assistant and discloses confidential information will be reported to the Board of Nursing. Students will receive instruction about the program's policy on confidentiality and its maintenance early in the first nursing course and will be required to sign a document to that effect.

College Policies

AF Policy: If a student misses more than the number of hours the course meets during a two-week period (e.g. six hours for a three-credit course), the faculty may withdraw a student from the course with an “AF” grade. Please note that absences, tardiness, and leaving class early all count towards “missed class time.” The grade may also be issued if a student registered in a clinic, practicum, internship or lab is deemed unsafe or performing in an unsatisfactory manner as determined by an evaluation by a faculty member/agency supervisor in accordance with department criteria and procedure.

Students should also understand an AF grade can be assigned by an instructor or an administrator at any time for reasons other than poor grade performance or failure to meet attendance requirements e.g., violation of the Student Code of Conduct, disruptive behavior, etc.

Please be advised that if the behavior of any student (or students) continually disrupts the learning of his/her classmates, the following steps will be taken 1) verbal warning; 2) meeting with instructor and department chair; 3) referral to Vice President of Academic Affairs and/or removal from the course with AF grade.

An “AF” grade is calculated in the GPA as an “F”. Students should refer to the student handbook for additional information about the AF policy.

Canvas: All instructors at NCC will use Canvas. Canvas is the online learning management system used by instructors and learners at Nashua Community College. Instructors may post syllabi, course related documents and grades in Canvas. Students may be required to submit assignments and/or take assessments through Canvas and/or participate in discussion boards.

24/7 Canvas Support: Students and faculty seeking help can now call a toll-free number, begin a Live Chat, submit a ticket or search a FAQ knowledgebase, all 24/7 by going to this site: <http://www.ccsnh.edu/online-resources>

From your Canvas account, please click on the "Help" button at the bottom right of your screen. This menu will bring up a menu of options.

To directly link to Canvas On Demand tutorials, please visit the following

link: <https://community.canvaslms.com/docs/DOC-10701>

If you have forgotten your Easy Login Password information, please visit the following

link: <https://passwordstu.ccsnh.edu/showLogin.cc>

If class is ever cancelled because of instructor illness or inclement weather, students will need to check Canvas for assignments.

College Email System: Nashua Community College has established a College electronic mail (“email”) system as a means of the College sending official information to enrolled students, and for students to send communication to their instructors and College personnel. All students registered at NCC will be assigned a College email account/address to be used as the only email address for all email communication: 1) sent to the students from their instructors and from all College personnel; and, 2) sent by the students to their instructors and to all College personnel.

In addition:

- Students should check their College email account regularly to ensure they are staying current with all official communications. Official communication includes, but is not limited to, policy

announcements, registration and billing information, schedule changes, emergency notifications and other critical and time sensitive information.

- Students should also check their college email account to be sure that they are current with all email communication from their faculty.
- The student email account/address should be the only e-mail address students use to send email to faculty and College personnel so that student email is recognized and opened.
- This service is provided exclusively to the students of NCC. Accounts are for individual use only, and are not transferable or to be used by any other individual.
- Students using their College email account do so under the policies set forth in the Student Handbook under "Student Computer Conduct Code".

Sensitive Materials Policy: During the semester, in order to cover certain academic topics, there may be occasions to view or discuss material which may not meet the student's own personal definition of appropriateness. At such times, every student has the right to decide not to participate. Every effort will be made by the instructor to notify students in advance of when such sensitive material will be used so that students can make alternative arrangements. Faculty will guide students in the identification of alternate learning opportunities consistent with relevant course objectives so that students opting out of scheduled "sensitive" learning experiences will not be penalized academically in any way. Please note the opportunity to leave the classroom discretely is always available to each student when such sensitive material is being discussed. The student then has the responsibility before the next class meeting to inform the instructor as to the reason for leaving.

Plagiarism Policy: Plagiarism is a serious violation of a student's academic integrity and the trust between a student and his or her teachers. Plagiarism is the act of a person presenting another person's work as if it were his or her own original work. Such acts of plagiarism include, but are not limited to:

1. A student submitting as his or her own work an entire essay or other assignment written by another person.
2. A student taking word for word a section or sections of another person's work without proper acknowledgment of the source and that the material is quoted.
3. A student using statistics or other such facts or insights as if these were the result of the student's efforts and thus lacking proper acknowledgment of the original source.
4. The paraphrasing of another person's unique work with no acknowledgment of the original source.
5. Copying another student's work on a quiz or test.

When a student is found to have plagiarized an academic assignment, it will be up to each instructor to determine the penalty. Depending on the severity of the incident, this could range from a warning to a loss of credit for the assignment. In all cases of plagiarism, the student's program coordinator will automatically be notified, and the incident will be documented. If any further incidents of plagiarism are reported to the student's program coordinator, additional sanctions will be imposed. These may include notification of the Vice President of Academic Affairs; loss of credit for the course; suspension or dismissal from a department program; academic probation; and/or expulsion from the College.

Credit Hour Guidelines

1. A credit hour shall be the equivalent of one (1) hour of classroom or direct faculty instruction and a minimum of two (2) hours of out-of-class student work each week for 15 or 16 weeks.
2. A credit hour shall be allocated based on the following:

Category	Contact Hours per Week	Contact Hours per Sem. (based on minimum 15 week semester)
Class	1	15
Laboratory	2 or 3	30-45
Clinical	3 to 5	45-75
Practicum, Fieldwork	3	45
Internship	3 to 6	45-90
Co-op	Variable by Dept.	Variable by Dept.

**Academic Calendar
Nashua Community College
NURS220N – Fall 2020**

Week	Month/Day	Topic	Assignment/Due	Targeted End of Course Student Learning Outcomes
Week 1	Tuesday September 1	Lecture: -Orientation to NURS220N Care of Diverse Patients with Acute Health Problems -Caring for Patients during the Perioperative Period (Beck)	-Readings -Review Syllabus, Nursing Program Student Handbook 2020-2021, Simulation Lab Policy, SNHMC COVID19 Policy, -Orientation power point and canvas resources. -Lecture and unfolding case study	1, 4, 6, 9
	Wednesday September 2	Clinical: -Canvas Assignments	-Post-Operative Pain Case Study -ATI Dosage Calculation & Safe Drug Administration Modules -Self-Reflection for the Future assignment	1, 4, 6, 8, 9
	Thursday, September 3 & Friday September 4	Simulation Lab: Skills Day (Gray & Beck) Assigned Simulation Groups attend on designated simulation lab day.	Review ATI Skills and skill book on: Assessments, Wounds Irrigation/Packing and drains, Foley catheter insertions and obtaining a sterile specimen, Trach care and suctioning, assessment on Seymore Butt wound, vital signs, and writing a SOAP note. Review med administration for oral and injectable medications.	1, 5, 6, 7
Week 2	Tuesday September 8	Lecture: Caring for Patients with Alteration in Fluid & Electrolytes Balance & Acid Base Balance (Beck)	-Readings -Rationale Quiz	1, 2, 3, 4, 6, 9
	Wednesday, September 9	Clinical: Zoom Clinical Orientation 0900-1130 (Beck & Adjunct Clinical Instructors) -Canvas Assignments	- CCP due for clinical -Review clinical canvas page -Review clinical schedule and paperwork -ATI Dosage Calc. & Safe Drug Admin 3.0 assigned modules	1, 6, 8, 9
Week 2				

	Thursday, September 10 & Friday, September 11	Simulation Lab: -Lecture: Central Lines -Central Line & IV Skills Lab (Beck) Assigned Simulation Groups attend on designated simulation lab day.	Review ATI Skills and skill book on central lines, hanging and priming an IV, IVPB, technique of an IVP, and calculating drip factors and IV medication calculations. -Med Math Exam #1	
Week 3	Tuesday, September 15	Lecture: Caring for Patients with Alterations in Urinary (Gray)	-Readings -Rationale Quiz -Unit Exam 1: Perioperative Period, F & E/Acid Base, IVs and Central Lines ATI: Pharmacology Practice Assessment A open 9/13-9/20	1, 2, 3, 4, 6, 9
	Wednesday, September 16	Clinical: SNHMC Orientation Groups A, B & C	-Bring printed clinical orientation paperwork to clinical per canvas instructions. -Suggest bringing small notepad to take notes. -Med Math Test #2 (If needed from home. Time TBD)	1, 8, 9
Week 4	Tuesday, September 22	Lecture: Caring for Patients with Alteration in Renal (Beck)	-Readings -Rationale Quiz - Med Math Test #3 (If needed)	1, 2, 3, 4, 6, 9
Week 5	Tuesday, September 29	Lecture: Caring for Patients with Alterations in Respiratory Function Part 1 (Beck)	-Readings -Rationale Quiz -Unit Exam 2: Urinary/Renal I & II	1, 2, 3, 4, 6, 9
Week 6	Tuesday, October 6	Lecture: Caring for Patients with Alterations in Respiratory Function Part II (Beck)	-Readings -Rationale Quiz - Midterm Concept Map-Care Plan Project due 10/11 by midnight ATI: -Pharmacology Practice Assessment A Remediation due 10/4 by midnight -Pharmacology Practice Assessment B open 10/4-10/11	1, 2, 3, 4, 6, 9

Week 7	Tuesday, October 13	Midterm Lecture: Caring for Patients with Alterations in Immune Function (Gray)	-Readings -Rationale Quiz -Midterm Exam: Week 1-6 course content -Midterm Clinical Evaluations due 10/17 by midnight	1, 2, 3, 4, 6, 8, 9
	Thursday, October 15 & Friday, October 16	Simulation Lab: Midterm Simulation Assigned Simulation Groups attend on designated simulation lab day.	Review ATI Skills and skill book as needed.	1, 2, 3, 5, 6, 7,
Week 8	Tuesday, October 20	ACEN Site Visit Lecture: Caring for Patients with Alterations in Gastrointestinal Function Part I (Beck)	-Readings -Rationale Quiz	1, 2, 3, 4, 6, 9
Week 9	Tuesday, October 27	Lecture: Caring for Patients with Alterations in Gastrointestinal function Part II (Beck)	-Readings -Rationale Quiz ATI: - Pharmacology Proctored Exam -Pharmacology Practice Assessment B Remediation due 10/25 by midnight -Med-Surg Practice Assessment A open 10/25-11/1	1, 2, 3, 4, 6, 9
Week 10	Tuesday, November 3	Lecture: Caring for Patients with Alterations in Hepatobiliary Function (Beck)	-Readings -Rationale Quiz -Unit Exam 3: Immune & GI I&II	1, 2, 3, 4, 6, 9
Week 11	Tuesday, November 10	NHBON Site Visit Lecture: Caring for Patients with Alterations in Hematologic Function (Gray)	-Readings -Rationale Quiz	1, 2, 3, 4, 6, 9
Week 11	Wednesday, November 11	Veterans Day No Classes		

	Thursday, November 12 & Friday November 13	Simulation Lab: Hematology Simulation Lab Assigned Simulation Groups attend on designated simulation lab day.	Review ATI Skills and skill book on blood product administration.	1, 2, 5, 6, 7, 9
Week 12	Tuesday, November 17	Lecture: Caring for Patients with Alterations in Cardiac Function Part I (Beck)	-Readings -Rationale Quiz Unit Exam 4: Hepatobiliary & Hematologic ATI: -Med-Surg Practice Assessment A Remediation due 11/15 by midnight -Med-Surg Practice Assessment B open 11/15-11/22 Course Project: Diversity Project Paper due by Sunday 11/22 midnight	1, 2, 3, 4, 6, 9
Week 13	Tuesday, November 24	Lecture: Caring for Patients with Alterations in Cardiac Function Part II (Beck)	-Readings -Rationale Quiz -Final Clinical Evaluations due 11/29 by midnight	1, 2, 3, 4, 6, 9
	Thursday, November 26	Thanksgiving No Classes		
Week 14	Tuesday December 1	Remote Lecture Schedule Begins Lecture: Caring for Patients with Alteration in Cell Proliferation Part I via zoom (Gray)	-Readings -Rationale Quiz - Unit Exam #5: Cardiac I & II (from home) - Final Concept Map-Care Plan Project due 12/6 by midnight	1, 2, 3, 4, 6, 9
Week 15	Tuesday, December 8	Lecture: Caring for Patients with Alteration in Cell Proliferation Part II via zoom (Gray)	-Readings -Rationale Quiz -Clinical Assignment: QI Project Presentations on 12/9 ATI: Med-Surg Practice. Assessment B Remediation due 12/6 by midnight	1, 2, 3, 4, 6, 9
Week 15				

	Thursday, December 10 & Friday December 11	Simulation Lab: Final Simulation Lab Assigned Simulation Groups attend on designated simulation lab day.		1, 3, 6, 7
Week 16	Tuesday, December 15	Final Exam	-Review 220N course content -Exam from home	1, 2, 3, 4, 6, 7, 8, 9
	Wednesday, December 16	Diversity Project Presentations	Presentations via zoom	1, 2, 4, 6, 8, 9
	Thursday, December 17	ATI: Med-Surg Proctored Exam	Exam from home	1, 2, 3, 4, 6, 7, 8, 9
	Friday, December 18	Clinical Makeup Day		

This schedule is subject to change.

Schedule updates are made to the 220N Course Calendar. Students made aware of schedule changes in canvas announcements.