



**Nashua Community College
Department of Nursing**

Advisory Board Meeting Agenda
Monday April 15, 2019
McIntyre Conference Room

MEETING MINUTES

ATTENDANCE: Terry Williams; Terri Szugda; Tyler Waite; Lisa Gray; Mary Heinzl; Sam Belcourt; Paula Williams (Rivier); Anne Marie Trowbridge (SNHHS); Lucy Saia (HHHC); Peggy Moriarity Litz (SNHU)- by phone; Susan Kinney (St. A's); Jeanne Hayes (Rivier); Linda Abbot (SNHMC); Elizabeth Mitchell (Bedford Nursing and Rehabilitation Center)

- I. Introductions **Sam Belcourt Career and Technical Education Continuing Education Coordinator**) and Updates from board members:
 - a. Sam Belcourt (Career and Technical Education Continuing Education Coordinator) - Desires to get to know all the industry partners and learn if there are any needs that are unmet. She has experience as
 - b. Linda Abbot (Wound Clinician – SNHU)
 - c. Anne Marie Trowbridge (SNHHS)
 - d. 3E trying out a Nursing student externship/shadowing with a student from UNH to shwith an RN
 - e. Elizabeth Mitchell (Bedford Nursing and Rehabilitation Center)
 - i. \$10,000 for any ASN to BSN need student who is employed by Bell Tower
 - ii. Trend toward more hiring of registered nurses (more than LPN) being regulated/e
- II. Minutes of last meeting from Oct 29, 2018 (**review and approve**)–
- III. Program Updates/Evaluation Report-
 - A. Updated mission fall 2018 (**Just updated language**):

The Mission of the Nursing Program is to challenge students with an academically rigorous, evidence-based education, which promotes critical thinking and enables the provision of safe, comprehensive, competent nursing care to diverse individuals, families, groups, and communities.

B. Completion rates- 2018

C. Employment rates-2018 100%

D. NCLEX rates-2018 100%

E. Class size fall 2019: 14 students are accepted and have paid; 3 have not paid and are pending from original deadline date; application deadline extended until April 5th (19 more applicants) – there are about 5-6 appropriate candidates from this cohort. Files to be reviewed in more detail this week.

(TEAS same as MCC, Great Bay and NHTI: Applicants must achieve the following scores; Reading – 74.5% or higher; Math – 68.8% or higher; Science 55.3% or higher; and English 66.7% or higher.)

F. LPN's advanced placement? There was a thought to run NURS140 over the summer and then qualified LPN's could start with NURS220 in the fall. Put on hold for this year. (Same faculty member would have had to teach 140 and Pharmacology; some students would also be enrolling in medical micro and clinicals may have conflicted with some of these).

H. Alzheimer's conference- March 1, 2019 Attended by 55 people from a variety of clinical and academic settings.

IV. College Accreditation report

A. NEASC (now NECHE report) from visit April 2018 Site visitors recommended: Continued accreditation; the report and the NECHE letter can be found on our website under "About" "Accreditations.

V. Simulation Laboratory Report-Professor Terry Williams Continued utilization for scheduled labs; students verbalizing they would like to come for more practice but do not have time; Will be trying use of tattoo sleeves over IV arms as a cost saving measure;

investigating other vendors (CAE is one) for simulators; need to develop comprehensive 5 year plan to update/replace equipment over time

VI. Level Reports

a. Freshman – Professor Waite

1. Overall course evaluation report from fall 2018

b. Senior – Professor Gray

1. Overall course evaluation report from fall 2018

VII. Nightingale Club Activities- Professor Terry Williams approximately 6 involved students (3 freshman/3 seniors); plan is to market to “General Studies Health” students in August in the hopes of growing membership; Students have hosted a coat drive, bake sale and will be selling snacks at education day. Proceeds have gone to Nashua Soup kitchen and Harbor Homes.

VIII. Discussion Items

A. ACEN visit dates- March 3-6 2020 Faculty are working on gathering data for standards; plan is to have the draft of the report completed by August.

B. Pinning May 16th 5:15 reception, ceremony to begin at 6pm

IX. Suggestions for program improvement



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Monday, November 04, 2019
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MEETING MINUTES

ATTENDANCE

Melinda Luther (Rivier), Mckenzie Murphy (Admissions Office, NCC), Vickie Fieler (St Joseph School of Nursing), Lynda Abbott (SNHU), Cathy Allen (NCC), Tyler Waite (NCC), Margaret Moriarty-Litz (SNHU), Nicole Young (SNHMC), Ann Marie Trowbridge (SNHMC), Paula Williams (Rivier), Jeanne Hayes (Rivier), Debra Costa-Nino (NCC), Lisa Boucher (NE Rehab), Erin Beck (NCC), and Lisa Gray (NCC).

II – MINUTES OF LAST MEETING FROM APRIL 15, 2019

- Reviewed by all advisory Board members present.
- Motion to change location of Alzheimer conference (mistakenly put with SNHMC)

III - UPDATES

- NCC – Admissions - McKenzie Murphy
 - Working on increasing LPN interest, looking for recommendations of any advice from Advisory Board
 - Working with local high schools, NCC enrollment specialists creating partnerships to increase enrollment and awareness of Nursing Department
- SNHU
 - Finished 10-year site Visit for accreditation
- St Joseph
 - Fully accredited
- Program Evaluation Report
 - NCC Nursing Advisory Board Meeting Program Evaluation Handout discussed with advisory board.
 - Completion Rates 2019: 71%
 - Employment Rates 2019: 100%
 - NCLEX Pass Rates 2019: 80% as of June 2019
 - Reviewed handout with additional EOPSLO

IV – Status of Update ACEN preparation

- Consulting with Laura Murry from GBCC and Melinda Luther from Rivier College.
- We as faculty have been meeting on Fridays reviewing specific standards.
 - Making corrections and learning more about the process.
 - Currently working on a table for standard 4.2 and 4.7

V – LEVEL REPORTS

- Freshman
 - DEMOGRAPHIC
 - 21 Freshman students
 - 1 male student and 1 student of diversity
 - 2 LNAs
 - Improving # of enrollment, anticipate full class by next year
 - Mental Health Rotation change
- Senior
 - DEMOGRAPHIC
 - 13 Senior Students (12 females, 1 male, and 1 student of diversity)
 - 12 LNAs
 - 1 academic probation
 - Partnership with Ambulatory Care Department at Southern New Hampshire Medical Center for Senior Capstone; a QI-based (LEAN) project – a change based on the feedback received from last Advisory Board meeting in April 2019 and senior nursing students' feedback.
 - City of Nashua and Nashua School District may be the direction for more QI partnership-capstone projects for next year
- PROGRAM IMPROVEMENT
 - Jean Hayes has attended a meeting in regard to increasing Mental Health Awareness efforts and support in the local Public-School District
 - Seeing an increase in mental health concerns with children across the spectrum (elementary, middle school, high school)
 - Was proposed that social workers be the provisioners of increasing awareness, however, Jeanne Hayes recommended that we as the nursing community begin to engage in the dialogue and perhaps create small group based public education
 - Consider adoption of Resilience-based training (for school nurses), video being piloted/adopted by Rivier
- Nursing-based Summer Camps – a positive example of our impact in the community
 - Melinda Luther (Rivier)
 - BSN student from APEC Summer camp mentioned how she was their Camp counselor and they had made it this far, due to their influence.